

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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TO: LOCAL WORKFORCE INVESTMENT AREAS
CHIEF ELECTED OFFICIALS
CALIFORNIA WORKFORCE INVESTMENT BOARD STAFF
WID STAFF

SUBJECT: YOUTH COUNCIL TRAINING FOR TRAINERS

In conjunction with the Department of Labor (DOL)/Employment and Training Administration (ETA) National Office, the Local Training Response Unit (LTRU) of the Workforce Investment Division will conduct a series of two-day workshops throughout the State for **Youth Council Training for Trainers**. Training will start in September 2000. Each session will have either 12 or 16 participants. The John J. Heldrich Center for Workforce Development at Rutgers, State University of New Jersey under contract with the DOL/ETA developed this package. The training provides information and tools to enable local areas to fully develop and implement youth councils.

Target Audience:

Individuals who are responsible for training the youth councils. The LTRU strongly recommends that attendance be restricted to staff responsible for the development and operation of local youth councils. The team attending from each local workforce investment area should include three or four representatives—depending on the preferences of the host site.

Course Goal:

To facilitate youth council trainers in the areas of formation and implementation of youth councils under the Workforce Investment Act (WIA). This will enable participants to provide customized training to their local youth councils.

Course Content and Delivery:

The training package is based on five separate modules, which are listed below, along with a sample topic from each module:

1. Youth Councils: The Challenge
 - Explore ways in which youth councils formed under WIA can make a difference.
2. Building a Youth Development System in Your Community
 - Identify and analyze a youth development system.

3. Strategic Planning for Youth Councils
 - Explain why a strategic planning process is important.
4. Effective Youth Development Programs and Practices
 - Resources to help find out more about programs and effective practices.
5. Performance Accountability
 - Define and describe WIA youth performance measures.

The training is designed to give all participants the opportunity to: 1) learn the material under the guidance and direction of the presenters, and 2) practice delivering the modules to the audience with helpful comments and suggestions. All participants will be expected to learn and understand the modules well enough to deliver training material.

If you would like to host a training class in your region, or if you have any questions regarding this training, please contact Joy Allender at jallende@edd.ca.gov or (916) 654-8782.

/S/ BILL BURKE
Chief